introducing...

# HRAVEBA

A health reimbursement arrangement for public employees in the Northwest

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Service Representative

**King County** 

## Agenda



- What is HRA VEBA?
- General Plan Information
- About the HRA VEBA Trust
- Growing Cost of Post-Employment Healthcare
- Contributions, Earnings and Withdrawals
- Benefits vs. Conditions (IRS rules)
- Defining Groups
- Group Adoption
- Contacts & Questions

#### What is an HRA?

- Defined by IRS as a "health reimbursement arrangement"
- Reimburses healthcare expenses for employee, spouse and qualified IRS dependents
- Funded by employer
- No individual choice
- Not a health savings account (HSA)
- Not an IRC Section 125 flexible spending account (FSA)

## What is the HRA VEBA plan?

- Health reimbursement arrangement (HRA)
- Accepts tax-free contributions
- Provides tax-free earnings
- Allows tax-free withdrawals for qualified out-of-pocket healthcare expenses and premiums

## What does "tax-free" really mean?

- Tax-deferred plans (TSA, 457, IRA, etc.)
  - Subject to FICA (7.65%)
  - Postpone federal income tax
- Tax-free HRA VEBA plan
  - No FICA or federal income tax on employer contributions, retiree's earnings or withdrawals
  - Save up to \$300 or more in taxes for every \$1,000 contributed to the HRA VEBA plan

#### **About the HRA VEBA Trust**

- Created in 1990
- Non-profit, tax-exempt employee benefit trust
- Authorized by IRC Section 501(c)(9)
- For public employees in the Northwest
- IRS Letter of Determination updated in 2000
- \$43,000,000+ in assets
- Nearly 200 participating employers
- Approximately 21,500 active participants

## **Other Notable Employers**

Employer Name	Plan Assets
Seattle School District	\$1.5 MM
University of Washington	\$2.1 MM
Washington State University	\$948,700
Department of Social & Health Services (WA)	\$1.9 MM
Department of Transportation (WA)	\$1.2 MM
Department of Corrections (WA)	\$599,800
City of Portland	\$2.1 MM
Multnomah County (OR)	\$2.25 MM
City of Tacoma	\$494,382
Benton County (WA)	\$2.1 MM

## **HRA VEBA Trust Operations**

BOARD of TRUSTEES

#### **CONSULTANTS**

#### **VEBA Service Group, LLC**

- Local Service
- Presentations
- Plan Adoption Assistance
  - Technical Support

### THIRD-PARTY ADMINISTRATOR

#### **REHN & ASSOCIATES**

- Account Service
- Claims Payment
- Premium Payments
- Account Statements

Arnerich Massena & Associates, Inc.

Dwight Asset

Management Company

The Vanguard Group, Inc.

**Katten Muchin Rosenman LLP** 

Russell Greenblatt

Schoedel & Schoedel Certified Public Accounts

**INVESTMENTS** 

**LEGAL COUNSEL** 

**AUDITOR** 

## **HRA VEBA Trustees**

Representing Special Purpose Districts	● Port of Tacoma	Steve Sandelius  Southwest Suburban Sewer and Water District	<ul><li>Wyatt Scheibner</li><li>●Douglas</li><li>County PUD</li></ul>
Representing Cities and Counties	Doug Detling  ●City of Medford	Viki Jessop  ●City of Tukwila	Diana Ransom  ●Benton & Franklin Counties

## About VEBA Service Group, LLC

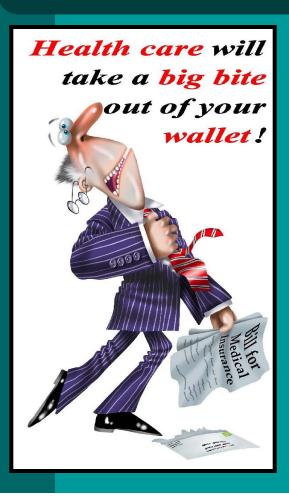
- Nationally recognized HRA consulting firm
- 21+ years specializing in HRA plan design and implementation
- Coordinates HRA VEBA Trust activities and consulting
- Provides local service and consulting
  - Meet with management team and union leadership
  - On-site educational group meetings
  - On-going local service and support

#### **About REHN & ASSOCIATES**

- Over 40 years' experience providing third-party administration services for health reimbursement plans
  - Accepts and processes employer contributions, generates remittance reports
  - Daily claims processing
  - Account information changes
  - Semi-annual participant account activity statements
- Qualified staff with extensive HRA administration training and experience
- 99.2% claims accuracy in 2005
- Based in Spokane

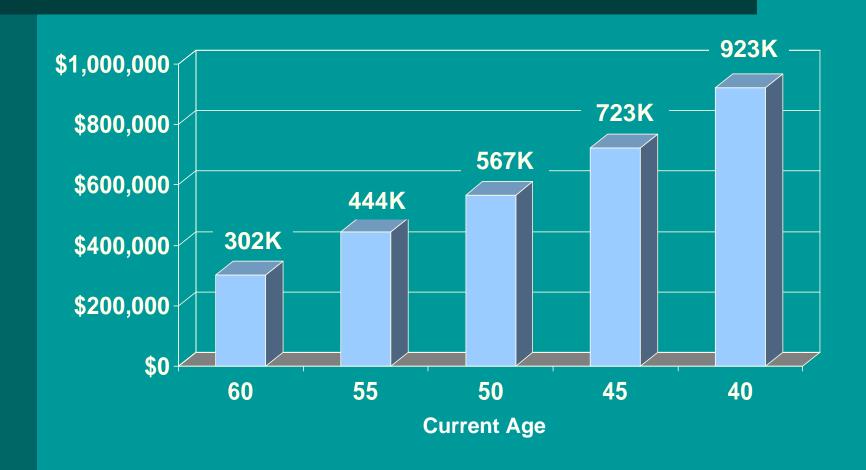
## **\$300,000** Growing Cost





- Your post-employment healthcare costs could exceed \$300,000
  - You and your spouse retire today at age 60
  - Normal life expectancy to age 84
  - Retiree medical plan until age 65
  - Medicare Part B and Medicare supplement plan after age 65
  - Retiree dental insurance plan
  - \$500/year incidental out-of-pocket (deductibles, co-payments, etc.)
  - 5% annual increase in costs

## How much will you need?



## HRA VEBA Can Help

- Turn-key HRA plan
- For employee (retiree), spouse and dependents
- Create tax-free vehicle to pay retirement medical costs
- No "use-it-or-lose-it"

# King County HRA VEBA Proposed Contribution Option

- Sick leave cash-out at retirement
  - 35% conversion of unused hours
  - Contributed tax-free to HRA VEBA
  - If adopted, no individual choice to receive taxable cash payment in lieu of HRA VEBA contribution

### **Tax-free Contributions**

Sick Leave Cash-out (Example #1)



Paid As	Cash-out Amount	25% FIT (assumed)	7.65% FICA	Net Amount
Taxable Wages	\$2,500	<b>&lt;</b> \$625 <b>&gt;</b>	<b>&lt;</b> \$191>	\$1,684
HRA VEBA Contribution	\$2,500	n/a	n/a	\$2,500

**HRA VEBA Advantage = \$816** 

Tax savings will vary depending upon employee tax bracket.

### **Tax-free Contributions**

Sick Leave Cash-out (Example #2)



Paid As	Cash-out Amount	25% FIT (assumed)	7.65% FICA	Net Amount
Taxable Wages	\$7,500	<\$1,875 >	<b>&lt;\$574&gt;</b>	\$5,051
HRA VEBA Contribution	\$7,500	n/a	n/a	\$7,500

**HRA VEBA Advantage = \$2,449** 

Tax savings will vary depending upon employee tax bracket.

### **Tax-free Contributions**

Sick Leave Cash-out (Example #3)



Paid As	Cash-out Amount	25% FIT (assumed)	7.65% FICA	Net Amount
Taxable Wages	\$15,000	<\$3,750 <b>&gt;</b>	<\$1,147 >	\$10,103
HRA VEBA Contribution	\$15,000	n/a	n/a	\$15,000

HRA VEBA Advantage = \$4,897

Tax savings will vary depending upon employee tax bracket.

#### Investments

- Three investment funds
  - Stable Value
  - Balanced
  - Growth
- Earnings are tax-free
- Participant-directed
- Can select any combination of funds
- Can change monthly



## **Tax-free Earnings**

	<u>1-Year</u>	<u>3-Year</u>	<u>5-Year</u>
Stable Value	1.17%	1.30%	1.76%
Balanced	7.06%	10.18%	3.18%
Growth	9.22%	14.71%	1.47%

Annualized average returns net of all expenses for period ending March 31, 2006. Updated quarterly.

#### **Investment Funds**

- Beginning in 2007
  - A total of 6 investment funds will be available
  - In addition, a series of 3-5 recommended pre-mixed asset allocation portfolios will be offered, for a total of 9-11 funds
  - Stable Value fund will remain unchanged

## Plan Expenses

- Paid by reduction to investment earnings
- Net earnings (+/-) credited monthly
- Monthly fee
  - \$1.50 per account
- Administrative and operating expenses
  - 1.00% to 1.20% of average net assets (annualized)
- Applicable fund management fees
  - Varies by investment fund

## **Declining Expense Ratio**



## **Tax-free Withdrawals (Claims)**

- Can be submitted anytime after becoming a participant
- Efficient, hassle-free
- Processed daily from Spokane
- Mail, fax or e-mail to third-party administrator (TPA), REHN & ASSOCIATES



## **Tax-free Withdrawals (Claims)**

- Systematic (automatic) payment of postemployment premiums available
- Direct deposit of reimbursements available
- Required claims documentation
  - Explanation of Benefits (EOB)
  - Itemized bill or statement from provider
  - Itemized receipts for prescriptions and OTC medications
  - Detailed co-pay or office visit receipts

## Whose expenses are eligible?



- Employee (retiree)
- Spouse
- Qualified IRS dependents
  - Children
  - Elderly parents, etc.

## **Qualified Expenses**

- Out-of-pocket healthcare expenses defined in IRC Section 213(d)
  - Co-payments, deductibles, co-insurance, prescription drugs
  - Crowns, root canals, orthodontia
  - Eyeglasses, contact lenses, etc.
  - Eligible over-the-counter (OTC) medications

#### **Qualified Insurance Premiums**

- Post-employment premiums
  - Medical
  - Dental
  - Vision
- Long-term care (LTC)
  - Must be tax-qualified
  - Subject to IRS limits
- Medicare Part B and Part D
- Medicare supplement plans (Medigap)



#### **Death Benefit**

- Account can continue to be used by
  - Surviving spouse
  - Dependents
  - Heirs (if no spouse or dependents remain)
- Reimbursements to surviving spouse and dependents are tax-free
- Reimbursements to heirs are taxable

## King County Health Reform Initiative

- HRA VEBA is a good attendance incentive; it encourages employees to stay healthy resulting in long-term sick leave accrual
  - Opportunity to create excellent retiree healthcare funding vehicle
  - Participants choose how to best use account to meet personal needs & goals

## Benefits vs. Conditions (IRS Rules)

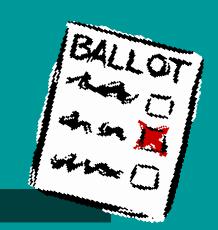
- Benefits
  - Tax-free contributions
  - Tax-free earnings
  - Tax-free withdrawals
- Conditions (IRS rules)
  - Withdrawals for qualified healthcare expenses only
  - All employee group members defined as eligible must participate (no individual choice)



## **Employee Groups**

- Each collective bargaining unit (represented employees)
- Staff not covered by collective bargaining (non-represented)

# **Group Adoption**& Renewal Process



- Information outreach
- Group act on HRA VEBA plan
  - Bargaining units act individually
  - Eligible non-represented employees vote
- Group decision binding on retirees from that group January 1, 2007 to December 31, 2009
- Groups will reconsider HRA VEBA decision in 2009

#### **Retiree Enrollment Process**

- Membership Enrollment Forms distributed to eligible retirees
- Retirees return completed forms to employee benefits office
- Completed forms and contributions sent from employer to TPA
- Accounts opened and Welcome Packets sent from TPA to new participants (retirees)

#### **Timeline**

- June/July 2006
  - Informational group meetings held
- August 2006
  - Adoption process by groups begins
- September 18, 2006
  - Deadline for group decisions to be reported to Payroll
- January 1, 2007 to December 31, 2009
  - HRA VEBA in effect for retirees of participating groups
  - Retirees Enroll

# Your HRA VEBA Plan Online www.hraveba.org

- Review account activity
- Change investment fund allocation
- Update personal account information
- Plan information
- Quarterly investment fund returns
- Printable forms

#### **Contacts**



- ✓ Account Information
- √ Claims Assistance
- ✓ Address Changes
- ✓ Account Changes

(1-800-832-2101)

1-800-VEBA101

#### **Contacts**



- ✓ Group Presentations
- ✓ Technical Support
- ✓ Plan Information
- ✓ Adoption Assistance

#### Mike Smolko

Service Representative, Northwest Washington mike@veba.org

1-800-422-4023

#### Conclusion

The HRA VEBA plan is an innovative, taxadvantaged HRA designed to help fund the healthcare needs of employees and their families.

Questions?